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Please **tick** the dishes each guest has selected from the set menu or write in their la carte choices. If ordering a steak, please note how you would like it cooked and if a steak sauce is required.

THE FINER DETAILS...

Menus

Our set Christmas menu is available between 28th November and 24th December from 12noon, and will run along side our regular A la Carte menus. We do not stipulate that the whole party has to dine from one menu, or the other, however, each guest cannot mix and match courses between the set menu and a la carte. Please make us aware of any dietary requirements on booking and we will be happy to assist and make substituitions where necessary.

Pre-Orders

For parties of 10 or more with a reservation between 28th November and 24th December, you are required to submit your food choices in advance. Please download a pre order form from our website, or collect from site. Final pre orders must be received by Friday 24th November. For party bookings made after 24th November, all pre orders must be received at least 5 days prior to your visit. Due to the large number of reservations, pre-orders may not be changed thereafter unless there is to be an addition or a reduction in the size of the party. Full payment of all pre-ordered meals will be required on your visit, including meals that have not met our cancellation policy of the required 24 hours notice.

Booking Allocation Policy

Please be aware that for parties of 6 or more, a credit card will be required to secure your reservation and our cancellation policy will apply.

Our system will allocate 2 guests 1.75 hours to dine and 3 or more guests will be allocated 2 hours to dine. If you feel you need longer, please call us and we will do our best to accommodate your request. If a reservation is made after 7:30pm, then the table is yours for the whole of service and we will not ask you to vacate your table.

Should you arrive more than 20 minutes after your booking time without forewarning, your table may be released.

Tables are allocated daily by the restaurant team, and although we endeavour to allocate a table in your preferred area of the dining room, we cannot always guarantee this.

Cancellation Policy

The restaurant's continued viability relies on reservations being honoured by our customers, and adequate notice being given of any changes or cancellations.

Accordingly, the following applies:

1. We reserve the right to charge a cancellation fee for any booking that is cancelled, or if numbers are reduced without prior notice.
2. For all bookings, you must notify us of a cancellation or any changes to the number of guests at least **24 hours** prior to your booking.
3. The Ricci Group reserves the right to charge a cancellation fee of £10 per person for any bookings changed or cancelled within this 24 hour notice period. This cancellation fee reflects the cost incurred by The Ricci Group in terms of staffing, food, and any lost revenue as a result of turning away other potential bookings.
4. Pre orders: 24 hours notice must be received to cancel any food choices, otherwise the meal will be charged in full, on the day of your visit.
5. Where possible, our team will actively manage restaurant bookings by checking attendance with the main guests/contact we have in our bookings diary. For this reason, please ensure we have received a contact telephone number that you will be contactable on, on the day of your booking.

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6. Credit Card details will be required to confirm a booking of 6 or more, and any cancellation fee will be charged to the nominated credit card in the event of a fee being applied.

Bills & Payment

We will provide you with one bill per booking, however if you wish to sub-divide bills, this must be stated on arrival. A discretionary 10% service charge may be added to your bill. Ricci's Tapas & Cicchetti accept debit and credit cards or cash. We do not accept cheque.

Thank you for choosing Ricci's Place for your Christmas Party, and we look forward to welcoming you and your guests.

info@riccisplace.co.uk // www.riccisplace.co.uk